

# DEVEREUX

## Early Childhood Assessment for Infants and Toddlers



### Reproducible Forms for Early Care and Education Programs

## CARE Reflective Checklists

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**O**ne of the most effective ways to prevent social, emotional and behavioral disorders is to encourage the development of healthy social and emotional skills during infancy and early childhood. Research supports the idea that when environments are nurturing, safe and consistent, they can help to reduce the risk of harm and foster resiliency. The four reflective checklists following this page will help caregivers and home visitors support the *social and emotional quality* of infant and toddler care settings. The reflective checklists that will help adults to reflect on social and emotional practices include:

### ■ Connecting with Families

Connecting with families reflects the many ways that caregivers partner hand-in-hand with families and their infants and toddlers. Family members are the most important people in young children's lives, and caregivers need to talk to, listen to, and learn about families to build individualized support and continuity of care. These partnerships are critical to providing the best care for infants and toddlers and for fostering a sense of safety and attachment.

### ■ Activities and Routines

Activities include child and adult initiated opportunities in which infants and toddlers use and explore a variety of skills at their individual developmental level. Routines are the consistent, predictable daily experiences such as feeding, sleeping, diapering, and clean-up time. When activities and routines are consistent, dependable, and individualized, infants and toddlers gain the sense of security and trust (building healthy attachments/relationships) they need to explore the world with enthusiasm.

### ■ Responsive Caregiving

Responsive caregiving includes the ways adults interact with infants and toddlers and how they support and provide frequent opportunities for children to interact with each other. These interactions support the development of both trusting relationships and a sense of security in the child's surroundings. When adults respond gently and lovingly, infants and toddlers learn that they matter. They, in turn, can grow to be responsive to others in their lives, building attachments forever!

■ **Environment**

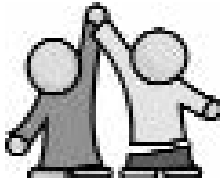
The infant/toddler environment includes the physical space where children play, whether indoors or out, the toys and materials children use, how things are displayed, and the people who help each child feel valued and supported. Environments are comfortable, safe places where infants and toddlers explore and learn, building relationships and initiative. Environments set up in a child-friendly way support self-regulation skills as infants and toddlers play and learn.

## How to Use the CARE Checklists

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Group care providers can take time to review each item and rate themselves thinking about their caregiving practices. Home visitors can use the Connecting with Families checklist to reflect on their own practices with families. They can use the other three checklists to reflect care-giving practices within the home. Additionally, for each of the items checked off as happening “Almost Always” or “Sometimes,” caregivers can record examples of things done in the “My Examples” column. Take time to reflect on all the wonderful things being done to support infant and toddler social and emotional health! Next, look for any items that are not happening yet and choose one or two that could be improved. For strategies to support items marked as “Not Yet,” consider using: 1) Your own creative ideas or resources, 2) Use the DECA-I/T Program Strategies Guide, or 3) Go to the Devereux Early Childhood website, [www.devereuxearlychildhood.org](http://www.devereuxearlychildhood.org) to get some free tips and planning forms.

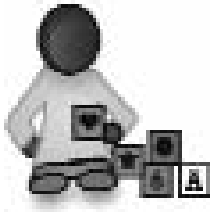
## Reflective Checklist for Connecting with Families



Connecting with families reflects the many ways that caregivers partner hand-in-hand with families and their infants and toddlers. Family members are the most important people in young children’s lives, and caregivers need to talk to, listen to, and learn about families to build individualized support and continuity of care. These partnerships are critical to providing the best care for infants and toddlers and for fostering a sense of safety and attachment.

In My Care Setting I.....	Almost Always	Sometimes	Not Yet	My Examples
1. Take time to listen and ask questions about each child’s culture, community, and family caregiving practices.				
2. Support children’s home language(s) and culture(s).				
3. Work together with families to learn about dreams and goals for their child.				
4. Share child development information with families.				
5. Ask families about their child’s strengths and favorite things to do.				
6. Listen to and use information from families to individualize care for their child.				
7. Greet all families during hellos and good-byes.				
8. Take time to connect with families about their child’s day.				
9. Offer a variety of ways that families can choose to be involved in the program.				

## Reflective Checklist for Activities and Routines



Activities include child and adult initiated opportunities in which infants and toddlers use and explore a variety of skills at their individual developmental level. Routines are the consistent, predictable daily experiences such as feeding, sleeping, diapering, and clean-up time. When activities and routines are consistent, dependable, and individualized, infants and toddlers gain the sense of security and trust (building healthy attachments/relationships) they need to explore the world with enthusiasm.

In My Care Setting I...	Almost Always	Sometimes	Not Yet	My Examples
1. Maintain a predictable daily schedule.				
2. Ensure smooth transitions for infants and toddlers.				
3. Plan daily routines (such as feeding, sleeping, and diapering) around each infant's and toddler's needs and abilities.				
4. Use daily care routines as times to connect with infants and toddlers.				
5. Invite infants and toddlers to take part in daily routines.				
6. Help infants and toddlers with hellos and good-byes.				
7. Encourage infants and toddlers to explore and choose what is interesting to them.				
8. Ensure time for active and quiet play each day.				
9. Talk, read, and sing with infants and toddlers every day.				

## Reflective Checklist for Responsive Caregiving



Responsive caregiving includes the ways adults interact with infants and toddlers and how they support and provide frequent opportunities for children to interact with each other. These interactions support the development of both trusting relationships and a sense of security in the child's surroundings. When adults respond gently and lovingly, infants and toddlers learn that they matter. They, in turn, can grow to be responsive to others in their lives, building attachments forever!

In My Care Setting I.....	Almost Always	Sometimes	Not Yet	My Examples
1. Hold, rock, and cuddle infants and toddlers.				
2. Respond to the cues (coos, smiles, cries, turning away, etc.) of infants and toddlers.				
3. Talk to infants and toddlers about their feelings and emotions.				
4. Support infants and toddlers as they interact with others.				
5. Acknowledge and support infants' and toddlers' efforts and accomplishments.				
6. Encourage infants and toddlers to use comfort items.				
7. Use each infant's and toddler's name throughout daily interactions.				
8. Engage in one-on-one play with infants and toddlers.				
9. Develop a trusting relationship with all children and their families.				
10. Take time to observe each infant and toddler regularly.				
11. Support each infant's and toddler's family culture and home language(s).				

## Reflective Checklist for Environment



The infant/toddler environment includes the physical space where children play, whether indoors or out, the toys and materials children use, how things are displayed, and the people who help each child feel valued and supported. Environments are comfortable, safe places where infants and toddlers explore and learn, building relationships and initiative. Environments set up in a child-friendly way support self-regulation skills as infants and toddlers play and learn.

In My Care Setting I.....	Almost Always	Sometimes	Not Yet	My Examples
1. Make sure there are enough adults to safely care for infants and toddlers.				
2. Keep the room and materials clean and safe for infants and toddlers.				
3. Create a homelike environment to reflect all of the children's families.				
4. Provide materials children can explore with their senses (seeing, hearing, touching, tasting, and smelling).				
5. Have duplicates of favorite play items.				
6. Have cozy spaces where infants and toddlers can safely take a break from the group.				
7. Provide individual spaces where infants and toddlers can store their special things.				
8. Display toys within reach so infants and toddlers can see what is available and make choices.				
9. Have comfortable places to sit with infants and toddlers for one-on-one time.				

# Devereux Early Childhood Assessment for Infants and Toddlers: Group Care Profile

Provider's Name: \_\_\_\_\_ Group: \_\_\_\_\_

1st DECA I/T Administration      2nd DECA I/T Administration      3rd DECA I/T Administration

Date: \_\_\_\_\_      Date: \_\_\_\_\_      Date: \_\_\_\_\_

Name	ID	A/R	IN	SR	A/R	IN	SR	A/R	IN	SR
Total Number of Children in Group:										
Number of children RED (Area of Need):										
Number of children BLUE (Typical):										
Number of children GREEN (Strength):										

**SCALE LEGEND**

A/R — Attachment/Relationships

IN — Initiative

SR — Self-Regulation

**COLOR CODING LEGEND**

RED — Protective factor T-scores 40 and below

BLUE — Protective factor T-scores between 41 -59 inclusive

GREEN — Protective factor T-scores 60 and above





## My Action Plan for Improvement

Person(s) Completing Plan: \_\_\_\_\_

Date: \_\_\_\_\_

CARE Program Element	Item Number	Strategy	Materials Needed	Person Responsible	Completion Date

Next Follow-up Meeting: \_\_\_\_\_

## Family Questionnaire

Date: \_\_\_\_\_

Person Completing Form: \_\_\_\_\_

Family Name: \_\_\_\_\_

The following questions can help a caregiver, home visitor or other service provider find out more information about a family so they can better support each child through a strength-based approach. The questions can either be filled out by a family member(s) or the provider can ask the questions during a phone call or visit.

### Family Information, Resources, and Supports

1. Who is in the family/home?
2. What are your family's strengths?
3. What are (if any) the current stressors for the child/family?
4. Who can you turn to if you need support?
5. What does your family like to do together?
6. Tell me about your home language and who speaks what language(s) in your home. What language(s) would you prefer your child to hear and speak in our program? If your home language is not the language spoken in the program, are there key words or phrases you would like to teach us?

### Child Strengths, Preferences, and Development

7. What are your child's strengths and abilities?
8. What are your child's likes and preferences (activities, foods, toys, and people)?
9. What is your child like at home? Mood? Behavior?
10. What's a good day with your child?
11. What is the hardest part of the day?
12. What are you most proud of about your child?
13. What is your child's favorite place to play?
14. What roles does your child frequently engage in during play?

15. What activities do you most like to share with your child?
16. How do you see your child compared to other children?
17. Does your child have any fears or worries we should be aware of?

### Caregiving Practices

18. What does your child do when upset, and how is your child best comforted?
19. How does your child let you know he/she is hungry? Tell me more about feeding: time of day, how and what you feed your child, and how you know when your child is full.
20. Tell me about your child's sleeping patterns. When does he/she sleep (times of day)? For how long? Do you do anything special during sleeping routines such as singing songs, reading books, etc? Does your child have a favorite item he/she uses for comfort?
21. Tell me about your child's elimination patterns. How does your child indicate his/her bathroom needs? If your child is in diapers, do you use cloth or disposable diapers? Is your child toilet trained? If not, what are your goals and views about when and how to begin?
22. Tell me about your views on discipline. For older children, how do you teach your child about getting along with others or learning new behaviors?

### Developmental History/Medical Issues

23. Was your child born prematurely?
24. What developmental milestones has your child reached (in communication, gross motor, fine motor, social, emotional, and problem-solving domains)?
25. Any medical concerns?
26. What do you hope for your child to be doing in the next 6 months, 9 months, 12 months?

### Other Information

27. How would you like me to communicate with you about your child's day? By passing along information in a notebook? Through e-mail? Through phone calls?



# Daily Communication Sheet

Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Diaper Changes:			
Time	Wet	Dry	BM

Sleeping:	
From	Until

Eating:		
Time	What	How Much

Activities:
Sounds or words used today:     <hr/>
Favorite activities today:     <hr/>
What I tried that was new today:     <hr/>
Something that made me smile today:     <hr/>
A problem I solved today:     <hr/>

## Child Observation Form

Date: \_\_\_\_\_ Child Care Provider Observing: \_\_\_\_\_

Child: \_\_\_\_\_ Age: \_\_\_\_\_ Time: \_\_\_\_\_

Other children and adults present:

Setting:

What the child says and does (what you see and hear):

What are the child's strengths?

Any concerns?

# Positive Child Guidance Plan

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date: \_\_\_\_\_

People Present: \_\_\_\_\_

Protective Factor	Strengths	Goals	Strategies	Date to Review
Attachment / Relationships	Home:	Home:	Home:	
	Care Setting:	Care Setting:	Care Setting:	
Initiative	Home:	Home:	Home:	
	Care Setting:	Care Setting:	Care Setting:	
Self-Regulation	Home:	Home:	Home:	
	Care Setting:	Care Setting:	Care Setting:	

Additional Comments / Follow-Up: \_\_\_\_\_

Date of Next Meeting: \_\_\_\_\_